

Use of Capacity Enhancement Grant 2021-22
Proposal 1

Employment of two clerical staff and one IT technician

Aims

Enhancement of teacher capacity.

Major Area of Concern

1. To assist teachers in preparing teaching materials.
2. To assist teachers in E-learning teaching.
3. To provide administrative and clerical supports to departments and general affair.

Implementation Plan

2 clerical staff and 1 IT technician will be employed from September to August.

Benefits anticipated

1. Teachers' workload can be reduced.
2. Better support in E-learning teaching.

Implementation Schedule

September 2021 to August 2022.

Resources Required

1. Salary + MPF = \$722,762

Performance Indicators

1. Delivery of data / resource materials.
2. Satisfaction of teachers related.

Assessment Mechanism

1. Teachers' feedback on the materials produced
2. Consult the opinions of the head of general affair, e-learning and IT Team.
3. Performance appraisal.

Person-in-charge

Mr. Tang Shu Yan

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Proposal 2

S1 Speaking and interaction workshop

Task Area: S1 Speaking and interaction workshop

An English programme targeted at the above-average students to enhance their confidence and fluency in speaking.

Implementation Plan

1. One class of eight 90-minute sessions will be held on Saturday.
2. Class size: 20 students

Benefits Anticipated

The group of participants will have in-depth training in techniques of reading out loud, speaking and confidence building. Students receive guidance on pronunciation, stress, intonation, pause and clarity. Elite students in English speaking will be identified.

Implementation Schedule: October 2021 to December 2021

Resources Required

Programme Fee : \$11,000

Performance Indicators

1. Assessment report given by the service provider.
2. Participants' feedback.
3. Teachers' feedback on class performance.

Successful Criteria

90% of students or above will find the course useful and can demonstrate an improvement in oral performance.

Person-in-charge

Mr. Chan Ki Yeung

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Proposal 3

S2 and S3 Developing skills in news reading

Task Area: S2 and S3 Developing skills in news reading

An English programme targeted at the above-average students to reach a higher level of reading competence.

Implementation Plan

1. One class of eight 90-minute sessions will be held on Saturday.
2. Class size: 20 students.

Benefits Anticipated

The group of participants will have in-depth training in techniques of reading newspaper articles from different perspectives. Students have a set of current affairs newspaper articles to read and analyze. They will be able to give views on some topics in the form of written commentary and oral presentation. A better examination performance is also expected in the reading paper of examination.

Implementation Schedule: October 2021 to December 2021

Resources Required

Programme Fee : \$11,000

Performance Indicators

1. Assessment report given by the service provider.
2. Participants' feedback.
3. Teachers' feedback on class performance.

Successful Criteria

90% of students or above will find the course useful and can demonstrate an improvement in oral performance.

Person-in-charge

Mr. Chan Ki Yeung

Use of Capacity Enhancement Grant 2021-22
Proposal 4

Drama training and performance

Task Area: Drama training and performance

To train up the drama group to stage a drama production of around 15 minutes.

Implementation Plan

1. One class of eight 90-minute sessions will be held on Saturday.
2. Class size: 20 students.

Benefits Anticipated

With a script provided by the school, the tutor provides training on body movement, speech delivery, blocking and practices with the drama group participants. It is hoped that the drama group will stage a 15-min drama by the end of the course.

Participants will learn to speak properly with intonation and interaction, build up confidence in English speaking.

Implementation Schedule: October 2021 to December 2021 / February 2022 to April 2022

Resources Required

Recruit a drama tutor (Salary \$10,000)

Performance Indicators

1. Evaluation of the participants by the service provider.
2. Participants' feedback.
3. Stage a short English drama at the end.

Successful Criteria

90% of students or above will find the course useful and can demonstrate an improvement in oral performance.

Person-in-charge

Miss Leung Po Ling, Miss Kelly Malone

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Proposal 5

Debate coaching

Task Area: Debate coaching

To recruit a former CYC debater to coach the junior and senior debate teams in preparing for debate contests.

Implementation Plan

1. One class of eight 90-minute sessions will be held weekly.
2. Class size: 10 students.

Benefits Anticipated

The debaters will learn how to:

1. do critical thinking,
2. construct arguments,
3. write effective speeches for the motions provided in debate contests.

Implementation Schedule: October 2021 to December 2021 / February 2022 to April 2022.

Resources Required

Coach fee: \$200/hr x 1.5 hr x 8 sessions x 2 courses = \$4,800.

Performance Indicators

1. Evaluation of the participants by the alumnus.
2. Participants' feedback.
3. Teacher's observation.

Successful Criteria

90% of students or above will find the course useful and can demonstrate an improvement in oral performance.

Person-in-charge

Miss Ng Pui Yan

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Proposal 6

S6 pre-DSE oral practice

Task Area **S6 pre-DSE oral practice**

Major Area of Concern

To recruit 2 former students to coach the S6 students in preparing for DSE Paper 4 in April 2022.

Implementation Plan

Eight days of Paper 4 training from 9:00 a.m. – 12:00 noon before DSE 2022.

Benefits anticipated

Under the supervision and with the collaboration with S6 English teachers, the tutors conduct oral practices (discussion and 1-min response) with the groups of S6 students. They will also share their experience and exam skills with the students.

Implementation Schedule

April 2022.

Resources Required

Tutor fee: \$200/hr x 3 hrs x 2 persons x 6 days =\$7200.

Performance Indicators

1. Tutors' attendance.
2. Participants' feedback.
3. Teacher's observation.

Successful Criteria

Teachers are satisfied with their services and S6 find them helpful in sharing and coaching them in doing discussion.

Person-in-charge

Miss Leung Po Ling

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Proposal 7

Training Programme for Junior form Mathematics Team.

Task Area

Training Programme for Junior form Mathematics Team.

Major Area of Concern

To enhance students' ability in problem solving and logical thinking.

Implementation Plan

1. Class size: around 15 to 20 students a class.
2. 20 sessions held on weekday afterschool.
3. Each session lasts for 75 minutes.
4. Invite alumni (studying Mathematics / Education in University preferred) as Tutors.

Benefits anticipated

1. Students will be better equipped for Mathematics Competitions.
2. Students will explore different areas of Mathematics.

Implementation Schedule

Early October 2021 to May 2022.

Resources Required

Salary for tutor – $\$200 \times 20 = \5000 (\$200 per session)

Performance Indicators

1. Feedback from course participants.
2. Pre-test and post-test results of course participants.

Person-in-charge

Mr. Sin Wing Hon

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Proposal 8

Remedial Programme for Junior form in Mathematics

Task Area

Remedial Programme for each Junior form in Mathematics. (S1, S2 & S3)

Major Area of Concern

To strengthen students' ability in Mathematics.

Implementation Plan

1. Class size: around 15 to 20 students a class.
2. 20 sessions held on weekday afterschool.
3. Each session lasts for 75 minutes.
4. Invite 3 alumni (studying in University) as Tutors.

Benefits anticipated

1. Students will have closer supervision and more individual attention from tutor.
2. Students will have a better progress in Mathematics.

Implementation Schedule

Early October 2021 to May 2022.

Resources Required

Salary for tutor – $\$250 \times 20 \times 3 = \15000 (\$250 per session)

Performance Indicators

1. Feedback from course participants.
2. Test and exam results from course participants.

Person-in-charge

Mr. Sin Wing Hon