

Utilization of the Capacity Enhancement Grant

PROPOSAL 1

S.1 Reading and speaking workshop**Task Area: S1 Speaking and interaction workshop**

An English programme targeted at the above-average students to enhance their confidence and fluency in reading and speaking.

Implementation Plan

1. 1 class of sixteen 1-hour sessions will be held on Saturdays.
2. Class size: 34 students

Benefits Anticipated

The group of participants will have in-depth training in techniques of reading articles about pop culture and giving oral presentations accordingly. They will be able to give views on some topics after analyzing the articles. They will receive guidance on pronunciation, stress, intonation, pause and clarity.

Implementation Schedule

October 2023 to May 2024 (whole academic year)

Resources Required

Programme Fee : \$1,000 × 1 hour × 16 sessions = \$16,000

Performance Indicators

1. Assessment report given by the service provider
2. Participants' feedback
3. Teachers' feedback on class performance

Successful Criteria

90% of students or above will find the course useful and can demonstrate an improvement in oral performance.

Person-in-charge

Ms. Ng Pui Yan & Mr. Chan Ki Yeung

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PROPOSAL 2

S2 and S3 Reading and listening workshop

Task Area: S2 and S3 Reading and listening workshop

An English programme targeted at the above-average students to enhance their confidence and fluency in reading and listening.

Implementation Plan

1. 2 classes of thirty two 1-hour sessions will be held on Saturdays.
2. Class size: 68 students

Benefits Anticipated

The group of participants will have in-depth training in techniques of reading newspaper articles and listening for taking notes of the chosen articles or authentic news reports accordingly.

Implementation Schedule

October 2023 to May 2024 (whole academic year)

Resources Required

Programme Fee : $\$1000 \times 1 \text{ hours} \times 32 \text{ sessions} = \$32,000$

Performance Indicators

1. Assessment report given by the service provider
2. Participants' feedback
3. Teachers' feedback on class performance

Successful Criteria

90% of students or above will find the course useful and can demonstrate an improvement in reading and listening performance.

Person-in-charge

Ms. Ng Pui Yan & Mr. Chan Ki Yeung

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PROPOSAL 3

Drama training and performance

Task Area: Drama training and performance

To train up the drama group to stage a drama production of around 15 minutes

Implementation Plan

1. Sixteen 1.5 hour sessions will be held on weekdays or long holidays.
2. Class size: 34 students

Benefits Anticipated

With a script prepared by the service provider, the tutor provides training on body movement, speech delivery, blocking and practices with the drama group participants. It is hoped that the drama group will stage a 15-min drama by the end of the course. Participants will learn to speak properly with intonation and interaction and build up confidence in English speaking.

Implementation Schedule

October 2023 to December 2023 / February 2024 to July 2024

Resources Required

Recruit a drama tutor : $\$1000 \times 1.5 \text{ hours} \times 16 \text{ sessions} = \$24,000$

Performance Indicators

1. Evaluation of the participants by the service provider
2. Participants' feedback
3. Stage a short English drama at the end

Successful Criteria

90% of students or above will find the course useful and can demonstrate an improvement in drama performance.

Person-in-charge

Ms. Ng Pui Yan, Mr. Chan Ki Yeung, Ms. Witham Sophie Joanna

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PROPOSAL 4 Debate coaching

Task Area: Debate coaching

To recruit a professional debate coach to train the junior and senior debate teams in preparing for 4 debate contests.

Recruit a former student as the coach for debating

Implementation Plan

1. Sixteen 1.5 hour sessions will be held on weekdays or long holidays.
2. Class size: 20 students

Benefits Anticipated

The debaters will learn how to:

1. do critical thinking
2. construct arguments
3. write effective speeches for the motions provided in debate contests

Implementation Schedule

Oct 2023 to Dec 2023 / Feb – July 2024

Resources Required

Coach fee : $\$1,000 \times 1.5 \text{ hours} \times 16 \text{ sessions} = \$24,000$

Performance Indicators

1. Participants' feedback
2. Teacher's observations

Successful Criteria

90% of students or above will find the course useful and can demonstrate an improvement in debating performance.

Person-in-charge

Ms. Ng Pui Yan & Mr. Chan Ki Yeung

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PROPOSAL 5
Chinese Enrichment Programme for Junior Forms (S1 to S3)

Task Area: Chinese Enrichment Programme for Junior Forms (S1 to S3)

To enable students to apply reading and writing skills, and provide opportunities for creative writing experience

Implementation Plan

1. Class size: 10 to 12 students
2. Number of sessions: 8 sessions (on Saturday mornings)
3. Duration: 60 minutes/session
4. Tutor qualifications: University graduate with rich writing experience

Benefits Anticipated

1. Students will explore different areas of Chinese writing.
2. Students will be more confident in Chinese writing

Implementation Schedule

October 2023 to May 2024

Resources Required

Fees for hiring a tutor : $\$2000 \times 8 \text{ sessions} \times 3 \text{ classes} \times 1.05 \text{ MPF} = \$50,400$

Performance Indicators

1. Feedback from course participants
2. Exam performance from course participants

Person-in-charge

Ms. Lai Mei Fung

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PROPOSAL 6

Enrichment Programme for Junior form in Mathematics. (S1, S2 & S3)

Task Area

Enrichment Programme for Junior form in Mathematics. (S1, S2 & S3)

Major Area of Concern

To enhance students' ability in problem solving and logical thinking.

Implementation Plan

1. Class size: 20 to 25 students/group
2. Number of sessions: 16 sessions (on Saturday mornings)
3. Duration: 75 minutes/session
4. Tutors: Mentors (studying in University)

Benefits anticipated

1. Students will explore different areas of Mathematics.
2. Students will be more confident in problem solving.

Implementation Schedule

October 2023 to May 2024

Resources Required

Salary for tutor : $\$250 \times 16 \text{ sessions} \times 3 \text{ classes} = \$12,000$

Performance Indicators

1. Feedback from course participants.
2. Exam results from course participants.

Person-in-charge

Mr. Sin Wing Hon & Ms. Shum Pui Man

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PROPOSAL 7

Remedial Programme for Junior form in Mathematics. (S1, S2 & S3)

Task Area

Remedial Programme for Junior form in Mathematics. (S1, S2 & S3)

Major Area of Concern

To strengthen students' ability in Mathematics.

Implementation Plan

1. Class size: 20 to 25 students/group
2. Number of sessions: 16 sessions (on Saturday mornings)
3. Duration: 75 minutes/session
4. Tutors: Mentors (studying in University)

Benefits anticipated

1. Students will have closer supervision and more individual attention from tutor.
2. Students will have better progress in Mathematics.

Implementation Schedule

October 2023 to May 2024

Resources Required

Salary for tutor : $\$250 \times 16 \text{ sessions} \times 3 \text{ classes} = \$12,000$

Performance Indicators

1. Feedback from course participants.
2. Exam results from course participants.

Person-in-charge

Mr. Sin Wing Hon & Ms. Shum Pui Man

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PROPOSAL 8
Employment of two clerical staff and one IT technician

Aim

Enhancement of teacher capacity

Implementation Plan: Employment of two clerical staff and one IT technician

1. To assist teachers in preparing teaching materials.
2. To provide administrative and clerical support to departments and general affairs.

Benefits anticipated

1. Teachers' workload can be reduced.

Implementation Schedule

September 2023 to August 2024

Resources required

Salary + MPF = \$610,000

Performance Indicators

1. Delivery of data / resource materials.
2. Satisfaction of teachers related.

Assessment Mechanism

1. Teachers' feedback on the materials produced
2. Performance appraisal.

Persons-in-charge

Mr. Tang Shu Yan